

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

September 3, 2024

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, September 3, 2024 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in in the Courtroom were Mayor Pro Tempore Guy Bowering, Aldermen Sandra Strain, Tawanna Tatum, Patricia Peeler, Paul Tankersley, and Mike Hudgins, City Attorney Chelsea Brannon, City Clerk/Director of Finance and Administration Susan Crandall, and Chief Deputy City Clerk Lisa Winstead. Mayor Mary Hawkins Butler and Alderman Janie Jarvis were both absent.

Mayor Pro Tempore Bowering called the meeting to order and after a prayer led by Alderman Tankersley and the Pledge of Allegiance led by Alderman Hudgins, the meeting proceeded as follows:

PUBLIC HEARING ON THE PROPOSED BUDGET AND PROPOSED TAX LEVIES FOR THE UPCOMING FISCAL YEAR FOR THE CITY OF MADISON, MISSISSIPPI

Mayor Pro Tempore Bowering opened the Public Hearing concerning the proposed Fiscal Year 2025 budget and tax levies. He asked if there was any one present who wished to comment or ask questions. There was none and the Public Hearing was declared closed.

RESOLUTION FIXING THE AD VALOREM TAX LEVIES FOR THE REAL, PERSONAL, VEHICLE AND PUBLIC UTILITY PROPERTY FOR TAXES FOR THE CITY OF MADISON, MADISON COUNTY, MISSISSIPPI

A motion was made by Alderman Strain to adopt the afore mentioned Resolution as presented. Alderman Tatum seconded the motion and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried. The Resolution is attached hereto as **Exhibit A**.

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, Mayor Pro Tempore Bowering asked if there were any items which needed to be removed for discussion. There were no items removed and with no further discussion, Alderman Tankersley made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes and Notices: - Exhibit B**
1. Minutes of Second Regular Board Meeting – August 20, 2024
 2. Minutes of Planning & Zoning Meeting – June 10, 2024
 3. Minutes of Planning & Zoning Meeting – July 8, 2024
- B. Approve Claims Docket – Exhibit C**
1. Computer Checks
Checks: 10788-10972
 2. Manual Checks/EFTs
Checks: 10783-10787
 3. Payroll Checks
Checks: 2094-2103 – August 23, 2024
EFTs: 32496-32736 – August 23, 2024
Disbursement Checks: 2104-2109 – August 23, 2024
Checks: 2110-2113 – August 30, 2024
EFTs: 32737-32745 – August 30, 2024

- C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit D**
 - 1. Accept resignation of Police Officer Jeremiah Thornton effective August 23, 2024
 - 2. Authorization to hire Kolton Scott Pigg as full-time Police Officer effective September 16, 2024
 - 3. Authorization to hire Turner Foote as full-time Parks Department Laborer effective September 4, 2024
 - 4. Authorization to hire Patrick Taylor as full-time Parks Department Laborer effective September 4, 2024
 - 5. Accept retirement of Fire Department Battalion Chief John Pitts effective September 29, 2024
 - 6. Authorization to hire Peyton Cole Henderson as full-time Police Officer effective September 6, 2024
 - 7. Authorization to hire Brady Alexander Brown as full-time Police Officer effective September 9, 2024
 - 8. Authorization to rehire Donovan Randolph as full-time Police Officer effective September 16, 2024
 - 9. Accept resignation of Fire Fighter Harper Blake effective September 10, 2024
 - 10. Authorization to hire Tyrus Carr as full-time Street Department Laborer effective September 4, 2024
 - 11. Authorization to hire Joshua Moffett as full-time Firefighter effective September 5, 2024
- D. Accept the following Proofs of Publication (*Madison County Journal*): - **Exhibit E**
 - 1. Advertisement for Bids – Tisdale Pump Station & Force Main
 - 2. Advertisement for Bids – CityCenter Water, Sewer, and Drainage Improvements
- E. Approve Mid-State Construction's Proposed Change Order No. 24 (Janitors Closet Light and Additional Exit Lights) for new Madison City Hall – **Exhibit F**
- F. Approval of and authorization to execute Contract for Services between the City of Madison and the Madison County Circuit Clerk for Redistricting of Ward Districts - **Exhibit G**
- G. Adopt the following Resolutions Adjudicating Cost of Cleaning Certain Real Property: - **Exhibit H**
 - 1. Lot 13, Ash Tree Lane, Parcel 072C-05D-093/00.00
 - 2. Lot 14, Ash Tree Lane, Parcel 072C-05D-093/00.00
 - 3. Lot 16, Ash Tree Lane, Parcel 072C-05D-093/00.00
 - 4. Lot 39, Ash Tree Lane, Parcel 072C-05D-093/00.00\
 - 5. Galleria Parkway Properties:
 - Lot 2, Parcel 072C-06A-003/01.00
 - Lot 4, Parcel 072C-06A-003/02.00
 - Lot 5, Parcel 072C-06A-005/00.00
 - Lot 6, Parcel 072C-06A-005/08.01
 - Lot 7, Parcel 072C-06A-005/08.00
 - Lot 8, Parcel 072C-06A-005/00.00
 - Lot 10, Parcel 072C-06A-005/09.00
 - Lot 11, Parcel 072C-06A-005/09.00
 - Lot 13, Parcel 072C-06A-005/00.00
 - Lot 14, Parcel 072C-06A-003/09.00
 - Lot 17, Parcel 072C-06A-003/05.00
 - Lot 19, Parcel 072C-06A-003/06.00
- H. Authorization for Police Department to execute application for FY24 Homeland Security Grant – **Exhibit I**
- I. Authorization for Police Department to execute application for FY23 Edward Byrne Memorial Justice Assistance Grant Program (JAG)- **Exhibit J**
- J. Authorization for Police Department to execute Memorandum of Understanding (MOU) with Columbia Southern University of Alabama for continuing education - **Exhibit K**
- K. Authorize the purchase of a 1-ton, 4x4, 2024 F350 6.8L gasoline engine truck for the Water Department at state contract pricing as outlined in the attached Documentation – **Exhibit L**
- L. Approval of and authorization to execute Airport Federal Matching Agreement with the MS Transportation Commission in the amount of \$16,542.00 for Project No. AIG 3-28-0046-037-2024, Install PAPI at Bruce Campbell Field – **Exhibit M**

- M. Authorization for Sydney Byram to attend the GIS course "Intermediate ArcGIS Pro" at Mississippi State University on December 3-5, 2024
- N. Authorization for the placement of a Temporary Storage Unit at 244 Lake Circle from September 3, 2024 – November 3, 2024 – **Exhibit N**
- O. Approve elevation changes at 219 Key Drive (Key Constructors) as outlined in the attached documentation – **Exhibit O**
- P. Approval of and authorization for City Clerk to execute credit application with BFG Supply Company, LLC as requested by Parks & Recreation Department
- Q. Authorization for Police Department to execute annual renewal agreement with PowerDMS effective September 6, 2024 – September 5, 2025 – **Exhibit P**
- R. Accept quotes and award project to Iron Innovations, Inc. as low bidder for fabrication, installation, and automation of new gate to front road entrance into Liberty Park – **Exhibit Q**
- S. Accept quotes and award project to Michael Bowers as lowest and best bid for fencing at the Montgomery House – **Exhibit R**
- T. Accept quotes and award the lowest and best quote for the lease-purchase of vehicles and equipment in the attached list to Trustmark National Bank and authorize execution of any necessary documents after review of City Attorney - **Exhibit S**
- U. Authorization for Police Department to purchase (5) LPR Equipment and supporting software from Flock Safety, and obtain appropriate signatures for the purchase agreement – **Exhibit T**
- V. Approve Agreement with KeyStone Strategies, LLC – **Exhibit U**
- W. Approve MDOT agreement for City to manage mowing & cutting along interstate highway in City limits – **Exhibit V**
- X. Approval of lot merger and Amendment of Fontanelle Phase 2-B Plat, Lots 103-104 for Applicant Rajeshbabu Sukumar – **Exhibit W**
- Y. Approve repair work and seal of sewer pipe leak between 101 and 103 Bradford Green by Bulldog Construction Company at term bid pricing – **Exhibit X**
- Z. Accept quote from Wells Graphics for website design – **Exhibit Y**

Alderman Strain seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried.

PUBLIC HEARING FOR CLEANING OF PRIVATE PROPERTY

Mayor Hawkins Butler opened the public hearings for discussion of privately owned properties as follows. Cleaning Resolutions are attached hereto as **Exhibit Z**.

319 Arapaho Lane – Resolution Adopted

Code Enforcement Officer Steve Greenough stated that letters had been mailed to the homeowners but no response has been received so the property was posted for public hearing. Property owners were always unavailable to receive a citation and have demolished the structure on the property. The yard does need to be cut and cleaned. Property owner Vanessa Barry was present at the meeting and stated that they were not home when officers came by. They presented photos showing that the lots had been cleaned. Mr. Greenough asked for a Cleaning Resolution to provide the City with the authority to clean the property should the homeowners not continue to do so. The Public Hearing was closed and Alderman Tankersley made the motion to adopt the Cleaning Resolution, seconded by Alderman Hudgins and unanimously approved by all aldermen. Mayor Pro Tempore Bowering declared the motion carried.

430 Ash Tree Lane - Tabled

Mr. Greenough explained that letters had been mailed to the property owners with no response received so the property was posted for Public Hearing. The property owner and her daughter were present at the meeting and stated that they were out of the country for several months due to a family emergency and were not able to receive the mail. A family member was supposed to be mowing and cleaning the yard but did not do so. After brief discussion, Alderman Tankersley made a motion to table the matter. Alderman Tatum seconded the motion and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried.

144 Glenwood Drive – Resolution Adopted

Mr. Greenough stated that this house is currently vacantly. Upon receiving authorization from a neighbor to enter his yard, Code Enforcement confirmed that the back yard was not being mowed and maintained. It has been cut since being posted for Public Hearing. Property owner, Will Inman who was present at the meeting, stated that he plans to sell the house and will continue to maintain it. Alderman Tatum made a motion to adopt a Cleaning Resolution to authorize the City to clean the property should the owner not continue to do so. Alderman Tankersley seconded the motion and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried.

Lot 12-A, Pecan Creek – Resolution Adopted

Mr. Greenough explained that this property was recently sold for taxes and is currently on the market for sale. It is owned by a company who has stated that they will not maintain the property. No one from the public was present to address the matter. The motion was made by Alderman Tatum to adopt a Cleaning Resolution. Alderman Strain seconded the motion and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried.

213 Travis Trail – Resolution Adopted

No one was present from the public to address this property. After brief discussion, Alderman Tatum made a motion to adopt a Cleaning Resolution, seconded by Alderman Tankersley, and unanimously approved by all Alderman. Mayor Pro Tempore Bowering declared the motion carried.

COMMUNITY DEVELOPMENT DEPARTMENT

Site Plan, Cedarstone Development Office Buildings – Approved

On behalf of owner, Todd Carter, the proposed site plan for Cedarstone Development office buildings was presented by Community Development Director Kianca Guyton. This development will be in the Old Madison Station District just west of Persnickety's. The motion was made by Alderman Strain to grant approval of this site plan contingent upon development of a lighting plan and staff notes. Alderman Tankersley seconded the motion and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried. Documentation relevant to this request is attached hereto as **Exhibit AA**.

Variances – 1002 Woodbridge Drive – Approved

Ms. Guyton presented the request of Deborah Morali and Victoria Hillman for approval of a variance to allow for two accessory buildings to allow for a carport and a variance for accessory building height increase from 10 feet to 14.5 for the carport. Ms. Guyton stated that both the Planning and Zoning Commission and her office recommend approval of these requests. The motion was made by Alderman Tankersley to grant approval of both variances. Alderman Strain seconded the motion and the vote was in favor of approval. Mayor Pro Tempore Bowering declared the motion carried. Documentation regarding these variance requests is attached hereto as **Exhibit BB**.

Variance – 116 Sundial Road – Approved


Ms. Guyton stated that this was a 10.53-acre lot that had recently been subdivided into two lots. Owners John and Mary Kathryn Decker are requesting a variance to decrease the side yard setback from 50 to 48 feet. Approval is recommended by the Planning and Zoning Commission and the Community Development department. The Sundial Homeowners Association is also supportive. Alderman Strain made a motion to grant approval of the variance request as presented. Alderman Tankersley seconded the motion and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering seconded the motion. Documentation regarding this request is attached hereto as **Exhibit CC**.

Final Plat Approval, Whittington, Phase 4 – Approved

Ms. Guyton stated that the preliminary plat approval for this phase was approved in 2016. She recommended approval of the final plat contingent upon making sure the final plat lists home sizes as approved in 2016. Alderman Strain made the motion to grant


approval of the final plat with the contingency as stated by Ms. Guyton. The motion was seconded by Alderman Tatum and unanimously approved by all Aldermen. Mayor Pro Tempore Bowering declared the motion carried.

With no further business for discussion, Mayor Pro Tempore Bowering asked for a motion to declare the meeting adjourned. Alderman Strain made the motion, seconded by Alderman Peeler, and unanimously approved by all Aldermen. Mayor Pro Tempore Bowering declared the motion carried and the meeting was adjourned.



Guy S. Bowering, Mayor Pro Tempore

Attest:



Susan B. Crandall, City Clerk

