

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

August 6, 2024

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, August 6, 2024 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Mary Hawkins Butler, Aldermen Sandra Strain, Tawanna Tatum, Patricia Peeler, Janie Jarvis, Paul Tankersley, Mike Hudgins, and Guy Bowering, City Attorney Chelsea Brannon, City Clerk/Director of Finance and Administration Susan Crandall, and Chief Deputy City Clerk Lisa Winstead.

Mayor Hawkins Butler called the meeting to order and after a prayer led by Alderman Bowering and the Pledge of Allegiance led by Alderman Jarvis, the meeting proceeded as follows:

PRESENTATION TO MADISON CENTRAL TENNIS TEAM

Mayor Hawkins Butler welcomed members of the Madison Central Tennis Team and their coach Brad Boteler. She commended them and presented them with Certificate of Recognition for having received State championship titles for seven of the last eight years.

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, Mayor Hawkins Butler asked if there were any items which needed to be removed for discussion. There were no items removed and with no further discussion, Alderman Strain made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes and Notices:
 - 1. Minutes of Second Regular Board Meeting – July 16, 2024
- B. Approve Claims Docket – **Exhibit A**
 - 1. Computer Checks
Checks: 10397-10631
 - 2. Manual Checks/EFTs
Checks: 10392-10396
 - 3. Payroll Checks
Checks: 2046-2057, 2066, 2071-2074 – July 26, 2024
EFTs: 32009-32240 – July 26, 2024
Disbursement Checks: 2058-2065 – July 26, 2024
Checks: 2067-2070; EFTs: 32241-32249 – July 31, 2024
- C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit B**
 - 1. Accept Oath of Office for Police Officer Jeremiah Thornton
 - 2. Accept Oath of Office for Police Officer Charles Wharton
 - 3. Approve termination of Adrian Bolton, Water Department Laborer effective July 24, 2024
 - 4. Authorization to hire Johntravious Hunter as full-time Water Department Laborer effective August 7, 2024
 - 5. Authorization to hire Jahiem Walden as full-time Water Department Laborer effective August 7, 2024

- D. Accept the following Proofs of Publication: - **Exhibit C**
 - 1. Advertisement for Bids, Cotton Hill Well Rehab
- E. Accept Fiscal Year 2023 Audit
- F. Accept Monthly Departmental Reports: - **Exhibit D**
 - 1. Finance & Administration – Financials through June 2024
 - 2. Police Department – June 2024
- G. Authorize appointment of Mayor Mary Hawkins Butler to the MS Municipal League Board of Directors for 2024-2025 – **Exhibit E**
- H. Adopt the following Resolutions Authorizing the Use of Municipal Funds to Buy Advertising from: - **Exhibit F**
 - 1. Friends of Mississippi Veterans, Sporting Clay & Golf Classic
 - 2. Madison County Schools Education Foundation, Inaugural Golf
 - 3. *The Northside Sun*, Home Magazine-September 2024 Issue
- I. Adopt the following Resolutions Adjudicating Cost of Cleaning Certain Real Property: - **Exhibit G**
 - 1. Lot 13, Ash Tree Lane, Parcel 072C-05D-093/00.00
 - 2. Lot 14, Ash Tree Lane, Parcel 072C-05D-093/00.00
 - 3. Lot 16, Ash Tree Lane, Parcel 072C-05D-093/00.00
 - 4. Lot 39, Ash Tree Lane, Parcel 072C-05D-093/00.00
 - 5. Galleria Parkway Properties:
 - Lot 2, Parcel 072C-06A-003/01.00
 - Lot 4, Parcel 072C-06A-003/02.00
 - Lot 5, Parcel 072C-06A-005/00.00
 - Lot 6, Parcel 072C-06A-005/08.01
 - Lot 7, Parcel 072C-06A-005/08.00
 - Lot 8, Parcel 072C-06A-005/00.00
 - Lot 10, Parcel 072C-06A-005/09.00
 - Lot 11, Parcel 072C-06A-005/09.00
 - Lot 13, Parcel 072C-06A-005/00.00
 - Lot 14, Parcel 072C-06A-003/09.00
 - Lot 17, Parcel 072C-06A-003/05.00
 - Lot 19, Parcel 072C-06A-003/06.00
 - 6. 200 Hawthorne Drive, Parcel 072C-05D-003/02.02
 - 7. 225 Kiowa Drive, Parcel 072E-15D-020/00.00
 - 8. 412 Post Oak Cove, Parcel 072C-08B-077/02.23
 - 9. Lot 24, Wind Dance Drive, Parcel 081H-34-426/00.00
 - 10. Lot 25, Wind Dance Drive, Parcel 081H-34-427/00.00
 - 11. Lot 35, Wind Dance Drive, Parcel 081H-34-437/00.00
- J. Accept quotes for fire engine preventative maintenance service and award to Sunbelt Fire as lowest and best quote – **Exhibit H**
- K. Approve Fire Department training and travel calendar for September and October 2024 – **Exhibit I**
- L. Authorization to execute Federal Aviation Administration (FAA) grant officer for the Bipartisan Infrastructure Law (BIL) – Airport Infrastructure Grant (AIG) Project No. 3-28-0046-037-2024 at Bruce Campbell Field Airport for upgrading Precision Path Indicators (PAPI) System – **Exhibit J**
- M. Ratify Supplemental Agreement No. One (1) with Lewis Electric, Inc. for the addition of Pay Item 619-H1001 Traffic Signals, FMS. Const. No. 109219-701000 & 109219-702000 – **Exhibit K**
- N. Approve Emergency Repair of the City's Pacmac Loader (e.g., limbs truck, boom-truck) to include trouble-shooting, and repair of main hydraulics valve and associated components – **Exhibit L**
- O. Adopt Resolution Rejecting Bid as Non- Responsive and Awarding the Bid and Contract to Advantage Roofing & Construction of LA, LLC for the Re-Roofing of 1936 Madison-Ridgeland High School Gym – **Exhibit M**
- P. Approve execution and payment of Pickering Firm, Inc. Invoice Package #2 for Highland Colony/Madison Central Signal Project – **Exhibit N**
- Q. Approve payment of Pay Estimates for LPA 001 and LPA 002 (Highland Colony Traffic signals at Madison Central Drive and Madison Avenue) – **Exhibit O**
- R. Authorization to remove Dump Truck W1301, VIN 9497 from inventory as a total Loss and release title to Travelers Insurance Company – **Exhibit P**

- S. Accept quotes and award purchase of 2018 Freightliner Dump Truck to Empire Truck Sales and lowest and best quote – **Exhibit Q**
- T. Accept quotes and award to DLC Tree and Land Services, LLC and lowest and best quote for the removal of sixteen (16) dead trees behind Adderly Gardens – **Exhibit R**
- U. Authorization to reimburse Fontanelle homeowners association for repairs to damaged water line and gate electrical lines – **Exhibit S**
- V. Authorization for Tona Becker, Retirement Coordinator to attend the 2024 Keep MS Beautiful State Conference in Ocean Spring, MS on November 4-5, 2024 – **Exhibit T**
- W. Approval of and authorization for Mayor to execute letter requesting additional funding from the Federal Aviation Administration (FAA) regarding Change Order #1 for the ongoing Madison Airport Apron Improvements project – **Exhibit U**
- X. Adopt Resolution approving the award of a contract to the lowest and best bidder, Layne Christensen Company, to rehabilitate and upgrade the water well pump at the Cotten Hill site – **Exhibit V**
- Y. Reaffirm Authorization to Intervene in the Rate Increase Cases filed by Canton Municipal Utilities before the Public Service Commission – **Exhibit W**
- Z. Authorization to Execute Agreement and Accept Deed from Annandale Properties, L. P., subject to final review by City Attorney – **Exhibit X**
- AA. Adopt Ordinance Establishing Polling Places – **Exhibit Y**

Alderman Jarvis seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

PUBLIC HEARING FOR CLEANING OF PRIVATE PROPERTY

Mayor Hawkins Butler opened the public hearings for discussion of privately owned properties as follows:

432 Greenleaf Trail

Code Enforcement Officer Steve Greenough stated that this property is currently owned by Conrex and that it is believed to be currently vacant. There was no one present from the public to speak to the matter. Although the property was mowed and cleaned over the weekend, Mr. Greenough recommended the adoption of a Cleaning Resolution should the need arise for the City to have the property cleaned again. The motion was made by Alderman Jarvis, seconded by Alderman Tatum, and unanimously approved to adopt a Cleaning Resolution as recommended. Mayor Hawkins Butler declared the motion carried. The Resolution is attached hereto as **Exhibit Z**.

639 Live Oak Drive

Concerning this property, Mr. Greenough explained that a Cleaning Resolution was adopted back in May but it was recently determined that the property owner is now deceased and the property is in foreclosure. Mr. David Ellis was present at the meeting and indicated that he is currently trying to buy the property from the bank with a projected closing date of August 14, 2024. He stated that he will maintain the property. It was recommended by the Mayor that a Cleaning Resolution be adopted to address any needs should they arise. Alderman Tatum made the motion to adopt the Resolution and was seconded by Alderman Bowering. The vote was unanimous in favor of approval and Mayor Hawkins Butler declared the motion carried. A copy of this Resolution is attached hereto as **Exhibit Z**.

PROPERTIES ON MADISON AVENUE, BRIDGFORTH RUTLEDGE

Director of Environment and Design Alan Hoops asked for approval of paint colors chosen by developer, Bridgforth Rutledge for use on the three existing and two proposed buildings he is currently developing on Madison Avenue. It was noted that a meeting was recently held with Mr. Rutledge in which matters of landscaping, parking, and cleaning were addressed. Alderman Peeler made the motion to approval all paint colors as presented. Alderman Strain seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Bowering made the motion, seconded by Alderman Jarvis, and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried and the meeting was adjourned.

Mary Hawkins Butler

Mary Hawkins Butler, Mayor

Guy S. Bowering, Mayor Pro Tem

Attest:

Susan B. Crandall

Susan B. Crandall, City Clerk

