

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE  
MAYOR AND BOARD OF ALDERMEN OF THE  
CITY OF MADISON, MISSISSIPPI**

**July 2, 2024**

**STATE OF MISSISSIPPI  
COUNTY OF MADISON**

**INTRODUCTION AND ATTENDANCE**

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, July 2, 2024 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Mary Hawkins Butler, Aldermen Sandra Strain, Tawanna Tatum, Patricia Peeler, Janie Jarvis, Paul Tankersley, Mike Hudgins, and Guy Bowering, City Attorney Chelsea Brannon, City Clerk/Director of Finance and Administration Susan Crandall, and Chief Deputy City Clerk Lisa Winstead.

Mayor Hawkins Butler called the meeting to order and after a prayer led by Alderman Bowering and the Pledge of Allegiance led by Alderman Jarvis, the meeting proceeded as follows:

**ADMINISTRATION – CONSENT AGENDA – APPROVED**

Concerning the Consent Agenda, Mayor Hawkins Butler asked if there were any items which needed to be removed for discussion. There were no items removed and with no further discussion, Alderman Jarvis made the motion to approve the Consent Agenda as follows:

**CONSENT AGENDA**

- A. Accept Meeting Minutes and Notices:
  - 1. Minutes of Second Regular Board Meeting – June 18, 2024
- B. Approve Claims Docket – **Exhibit A**
  - 1. Computer Checks  
Checks: 10061-10205
  - 2. Manual Checks/EFTs  
Checks: 10052-10055
  - 3. Payroll Checks  
Checks: 1995-2011; EFTs: 31526-31761 – June 28, 2024  
Disbursement Checks: 2012-2018 – June 28, 2024
- C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit B**
  - 1. Accept resignation of Gretchen Osterhout-Dimachkie, Police Department CID Secretary effective August 9, 2024
  - 2. Accept resignation of Lauren Martinson, Police Officer effective June 17, 2024
  - 3. Accept resignation of Shannon Nester, Webster Animal Shelter Kennel Worker effective June 21, 2024
  - 4. Authorization to hire Juawon Dozier as full-time Street Department Laborer effective July 3, 2024
  - 5. Authorization to hire Carlos Jackson as full-time Street Department Laborer effective July 3, 2024
  - 6. Accept resignation of Andrew Brooks, Water Department Laborer effective June 26, 2024
  - 7. Accept resignation of Police Officer Cameron Logan Stewart effective July 11, 2024
  - 8. Authorization to hire Charles Wharton as full-time Police Officer effective July 18, 2024
  - 9. Authorization to hire Jesse Zetterholm as full-time Police Officer effective July 15, 2024

- D. Adopt the following Resolutions Authorizing the Use of Municipal Funds to Buy Advertising from Madison Middle School Robotics Booster Club – **Exhibit C**
- E. Adopt the following Resolutions Adjudicating Cost of Cleaning Certain Real Property: - **Exhibit D**
1. Lot 13, Ash Tree Lane, Parcel 072C-05D-093/00.00
  2. Lot 14, Ash Tree Lane, Parcel 072C-05D-093/00.00
  3. Lot 16, Ash Tree Lane, Parcel 072C-05D-093/00.00
  4. Lot 39, Ash Tree Lane, Parcel 072C-05D-093/00.00
  5. Lot 25, Garden Park, Parcel 072C-07A-034/00.00
  6. Galleria Parkway Properties:
    - Lot 2, Parcel 072C-06A-003/01.00
    - Lot 4, Parcel 072C-06A-003/02.00
    - Lot 5, Parcel 072C-06A-005/00.00
    - Lot 6, Parcel 072C-06A-005/08.01
    - Lot 7, Parcel 072C-06A-005/08.00
    - Lot 8, Parcel 072C-06A-005/00.00
    - Lot 10, Parcel 072C-06A-005/09.00
    - Lot 11, Parcel 072C-06A-005/09.00
    - Lot 13, Parcel 072C-06A-005/00.00
    - Lot 14, Parcel 072C-06A-003/09.00
    - Lot 17, Parcel 072C-06A-003/05.00
    - Lot 19, Parcel 072C-06A-003/06.00
  7. 200 Hawthorne Drive, Parcel 072C-05D-003/02.02
  8. Key Office Park, Lot 9, Parcel 071A-12A-011/15.00
  9. 225 Kiowa Drive, Parcel 072E-15D-020/00.00
  10. 639 Live Oak Drive, Parcel 072C-08A-047/18.00
  11. Lot 26, Wind Dance Drive, Parcel 081H-34-428/00.00
  12. Lot 27, Wind Dance Drive, Parcel 081H-34-429/00.00
  13. Lot 35, Wind Dance Drive, Parcel 081H-34-437/00.00
- F. Authorization to renew Emergency Texting Services with BFAC, LLC – **Exhibit E**
- G. Approval of and authorization to execute Service Order with Uniti Fiber for Port Charge at City Hall – **Exhibit F**
- H. Approval of and authorization to execute Service Order with Uniti Fiber for 1 Gbps Ethernet at Madison Center for the Arts – **Exhibit G**
- I. Approval of and authorization to execute Tuition Assistance Agreement between Firefighter Terrence DeFrance and the City of Madison – **Exhibit H**
- J. Approval of and authorization for Police Department to execute contract agreements between the Madison Police Department and the Mississippi Bureau of Narcotics effective July 1, 2024 through June 30, 2025 – **Exhibit I**
- K. Authorize execution and payment of Pickering Firm, Inc., Invoice Package #1 for the Highland Colony/Lake Castle Traffic Signal Project – **Exhibit J**
- L. Authorization to reimburse Jane Nguyen as outlined in the attached memorandum - **Exhibit K**
- M. Authorization for Code Enforcement Officers John Bourland and Guy Strickland to attend the MS Association of Code Enforcement meeting in Biloxi, MS on August 14-16, 2024
- N. Authorization to enter into a Professional Services Agreement with Wells Graphics - **Exhibit L**
- O. Authorize Execution of SF424 Form for Airport Improvement Program – PAPI Install - **Exhibit M**

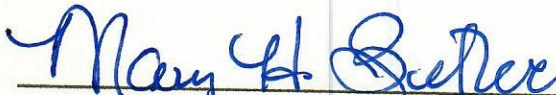
Alderman Bowering seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

**PUBLIC HEARING FOR CLEANING OF PRIVATE PROPERTY, 155 WHISPER LAKE BOULEVARD – Resolution Adopted**

Mayor Hawkins Butler declared the Public Hearing open for discussion concerning the condition of property located at 155 Whisper Lake Boulevard. There was no one present from the public to address the matter. Code Enforcement Officer Steve Greenough explained that the property is currently vacant and on the market for sale. The owner currently resides out of state and is aware of the Public Hearing. Mr. Greenough stated that although the property has been recently mowed, he would like to ask for adoption of

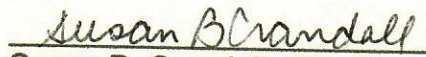
a Cleaning Resolution to address the matter should the need arise in the future. Alderman Bowering made the motion to adopt the Cleaning Resolution, seconded by Alderman Tatum, and unanimously approved by all Alderman. Mayor Hawkins Butler declared the motion carried. A copy of this Resolution is attached hereto as **Exhibit N**.

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Strain made the motion, seconded by Alderman Peeler and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried and the meeting was adjourned.

  
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Mary Hawkins Butler, Mayor

Attest:

  
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Susan B. Crandall, City Clerk

