

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE  
MAYOR AND BOARD OF ALDERMEN OF THE  
CITY OF MADISON, MISSISSIPPI**

**October 1, 2024**

**STATE OF MISSISSIPPI  
COUNTY OF MADISON**

**INTRODUCTION AND ATTENDANCE**

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, October 1, 2024 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Pro Tempore Guy Bowering, Aldermen Sandra Strain, Tawanna Tatum, Patricia Peeler, Janie Jarvis, Paul Tankersley, and Mike Hudgins, City Attorney Chelsea Brannon, City Clerk/Director of Finance and Administration Susan Crandall, and Chief Deputy City Clerk Lisa Winstead. Mayor Mary Hawkins Butler was absent.

Mayor Pro Tempore Bowering called the meeting to order and after a prayer led by Alderman Tankersley and the Pledge of Allegiance led by Alderman Hudgins, the meeting proceeded as follows:

**ADMINISTRATION – CONSENT AGENDA – APPROVED**

Concerning the Consent Agenda, Mayor Pro Tempore Bowering asked if there were any items which needed to be removed for discussion. There were no items removed and with no further discussion, Alderman Jarvis made the motion to approve the Consent Agenda as follows:

**CONSENT AGENDA**

- A. Accept Meeting Minutes and Notices:**
  - 1. Minutes of Special Called Board Meeting – September 11, 2024
  - 2. Minutes of Second Regular Board Meeting – September 17, 2024
- B. Approve Claims Docket – **Exhibit A****
  - 1. Computer Checks  
Checks: 11139-11331
  - 2. Manual Checks/EFTs  
Checks: 11131-11138
  - 3. Payroll Checks  
Checks: 2132-2142 – September 20, 2024  
EFTs: 32995-33247 – September 20, 2024  
Disbursement Checks: 2143-2147 – September 20, 2024  
Checks: 2148-2151; EFTs: 33248-33256 – September 30, 2024
- C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit B****
  - 1. Accept resignation of Police Officer Clint Ford effective September 23, 2024
- D. Acknowledge Receipt of Tax Rolls**
- E. Approval of and authorization for City Clerk to execute Compliance Questionnaire For Fiscal Year 2024 – **Exhibit C****
- F. Adopt Resolution Authorizing the Use of Municipal Funds for General Promotional Efforts of the City of Madison for Fiscal Year 2025 – **Exhibit D****
- G. Authorize petty cash funds for Fiscal Year 2025 for the Administration & Finance and Police Departments**
- H. Authorize unused holiday/vacation hours carry over from Fiscal Year 2024 to Fiscal Year 2025 as outlined in the Personnel Policies – **Exhibit E****
- I. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from the following: - **Exhibit F****
  - 1. Madison Central High School Speech Debate Booster
  - 2. Madison Central High School 2024 Pawprint Yearbook
  - 3. *The Mississippi Magazine* November/December 2024 Holiday Issue

- J. Accept Amendment No. Eight to Irrevocable Standby Letter of Credit No. 16-052-SP for Stonelake Subdivision – **Exhibit G**
- K. Authorization for Police Department to post declaration of abandoned property as outlined in attached memorandum – **Exhibit H**
- L. Authorization for Police Department to renew service agreement with Stonehenge Properties LTD – Revcard for the period of October 31, 2024 through October 31, 2025 – **Exhibit I**
- M. Authorization for Police Department to remove one (1) Thermal Imaging Camera from inventory as outlined in the attached memorandum – **Exhibit J**
- N. Approval of and authorization for Police Department to execute subscriber agreement with Interactive Data, LLC (iDicore) for the period of October 2, 2024 through October 2, 2025 – **Exhibit K**
- O. Accept unmarked Police vehicle list for Fiscal Year 2025 – **Exhibit L**
- P. Approve Temporary Storage Unit Permit for Michael's store from August 30, 2024 through January 15, 2025 – **Exhibit M**
- Q. Approval of and authorization to execute Pre-Application for Federal Assistance SF-424 and Grant Agreement Engineering Worksheet for Rehabilitate Runway 17-35 (Engineering Design) and RSA Improvements (Engineering Design) – **Exhibit N**
- R. Accept quotes and authorize purchase of 18' equipment trailer for Water Department from Madison County Trailers as lowest and best quote – **Exhibit O**
- S. Approval of and authorization to execute Engineering Services Agreement with McMaster & Associates, Inc. for the Brashear Creek Repair Project – **Exhibit P**
- T. Approval of and authorization to execute Engineering Services Agreement with McMaster & Associates, Inc. for the Hearn Creek Repair Project – **Exhibit Q**
- U. Authorization for Equipment, Inc. to complete repairs to Bobcat 24 Planer as sole source provider for this service – **Exhibit R**
- V. Approve emergency fuel purchase for Hurricane Francine – **Exhibit S**
- W. Authorization to renew annual Neptune subscription with Consolidated Pipe for the period of October 2, 2024 through October 1, 2025 – **Exhibit T**
- X. Approve annual engagement letters with Jones Walker, LLP – **Exhibit U**
- Y. Adopt Resolution awarding low bid offer to Steve Chisholm, LLC for repair of roadbed and guardrail on North Old Canton Road at Haley Creek – **Exhibit V**
- Z. Adopt Resolution awarding low bid to Steve Chisholm, LLC for repair of back side of wall between Cobblestone's retention pond and the City's drainage ditch – **Exhibit W**
- AA. Authorization for City Clerk/Director of Administration & Finance to execute Direct Bill (credit) application with InterMountain (Courtyard by Marriott) for the Welcome Home Mississippi – Madison Meeting – **Exhibit X**
- BB. Approval of and authorization to execute Group Sales Agreement with Courtyard by Marriott for the Welcome Home Mississippi – Madison Meeting – **Exhibit Y**

Alderman Tatum seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried.

**PUBLIC HEARING FOR CLEANING OF PRIVATE PROPERTY**

Mayor Pro Tempore Bowering opened the Public Hearing for discussion regarding the cleaning of private property located at 225 Kiowa Drive. Code Enforcement Officer Guy Strickland explained that the Cleaning Resolution previously adopted in October 2022 has now expired. This property was foreclosed on in August 2024 and was cleaned before September 19, 2024. Since the property has changed ownership and there is no active Resolution, the recommendation was made to adopt one authorizing the City to have the property cleaned should the new owner not do so. Alderman Tankersley made a motion to adopt a Cleaning Resolution, seconded by Alderman Jarvis, and unanimously approved by all Aldermen. Mayor Pro Tempore Bowering declared the motion carried. A copy of this Resolution is attached hereto as **Exhibit Z**.

**DISCUSSION AND POSSIBLE APPROVAL OF DOCUMENTS REALTED TO THE HERRON RESIDENCE AT 1280 RICE ROAD**

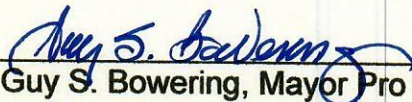
Trey and Mamie Herron, property owners at 1281 Rice Road were present at the meeting to request approval of a permit to construct a fence and gate on their property. Also present was their designer, Nelson Byrd.

After brief discussion, a motion was made by Alderman Tankersley to authorize approval of the fence and gate permit contingent upon completion of final documents to include the construction of a concrete or asphalt apron on the property. Alderman Strain seconded the motion and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried.

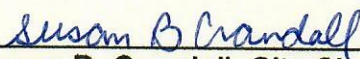
**DISCUSSION REGARDING ARCHITECTURAL DESIGN AND POSSIBLE APPROVAL OF COMMUNITY CENTER BUILDING FOR PARKWAY CHURCH**

Director of Environment and Design Alan Hoops presented the request for architectural design approval for the addition of a Community Center building at Parkway Church on Bozeman Road/Reunion Parkway. After brief discussion, the motion was made by Alderman Strain to grant approval of the request as presented. Alderman Hudgins seconded the motion and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried.

With no further business for discussion, Mayor Pro Tempore Bowering asked for a motion to declare the meeting adjourned. Alderman Peeler made the motion, seconded by Alderman Jarvis, and unanimously approved by all Aldermen. Mayor Pro Tempore Bowering declared the motion carried and the meeting was adjourned.

  
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Guy S. Bowering, Mayor Pro Tempore

Attest:

  
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Susan B. Crandall, City Clerk

