

**MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

September 15, 2026

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, September 15, 2026 at 6:00 p.m. in the Boardroom of City Hall at 120 Montgomery Street. The attendance in the Boardroom was as follows:

PRESENT

Mayor - Mary Hawkins Butler,
Aldermen – Sandra Strain, Tawanna Tatum, Pat Peeler, Janie Jarvis, Mike Hudgins, Guy Bowering

ABSENT

Aldermen – Paul Tankersley

Also present in the boardroom were City Attorney Chelsea Brannon, Police Chief Gene Waldrup, Director of Public Service Derrick Layton, Community Development Director Kianca Guyton, Assistant to Mayor and Board of Aldermen Janet Danks and City Clerk/Director of Finance & Administration Nathan Hanson.

Mayor Hawkins Butler called the meeting to order and welcomed everyone. Following a Prayer led by Guy Bowering and the Pledge of Allegiance led by Sandra Strain, the meeting proceeded as follows:

SPECIAL GUEST – TODD MCALPIN

Mayor Hawkins Butler recognized special guest Todd McAlpin who is running for Madison County District 2 Judge. Mr. McAlpin thanked the Mayor and Board of Alderman for allowing to speak. Mr. McAlpin stated that he wanted to serve his community and had much experience overseeing many cases. Mr. McAlpin said he hoped to serve well and again thanked that Mayor and Board. Mayor Hawkins Butler thanked Mr. McAlpin for coming and speaking.

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, Mayor Hawkins Butler asked if there were any items which needed to be removed for discussion. There were no items removed and with no further discussion, Alderman Jarvis made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

A. Accept Meeting Minutes and Notices:-Exhibit A

1. Minutes of First Regular Board Meeting – September 1, 2026

B. Approve Claims Docket-Exhibit B

1. Computer Checks
Checks: 19143-19302 EFTs: N/A
2. Manual Checks
Checks: 19140-19142
3. Payroll Checks
Checks/Disbursements: 3180-3194 EFTs: 462291-46528

C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: -Exhibit C

1. Authorize to hire Pakaela Pepper as Full-Time Police Officer effective September 16, 2026
2. Authorize to hire Tyquonderick Hunter as Full-Time Water Department Laborer effective September 16, 2026

3. Authorize to hire Billy Granderson as Full-Time Water Department Laborer effective September 16, 2026
 4. Authorize to hire Daniel Sims as Full-Time Street Department Laborer effective September 16, 2026
 5. Accept Retirement of Street Department Facilities Repairman Steve Deford effective September 30, 2026
- D. Accept the following monthly departmental reports: **-Exhibit D**
 1. Finance & Administration – Privilege License – August 2026
 - E. Authorize and Approve MDOT LPA 003 regarding STP-6940-00(002)/109856701 Rice Road Overlay Project **-Exhibit E**
 - F. Authorize and Approve of Final Close Out Documentation for Mississippi Department of Environmental Quality regarding MCWI 161-2-DW-5.15 City Center Water, Sewer, and Drainage Improvements project **-Exhibit F**
 - G. Authorize and Approve of Final Close Out Documentation for Mississippi Department of Environmental Quality regarding MCWI 72-2-CW-5.5 Tisdale Pump Station & Force Main project **-Exhibit G**
 - H. Authorize and Approve Invoice 0099827 for Pickering Firm regarding 008 TA Main Street Sidewalk Project **-Exhibit H**
 - I. Authorize and Approve Invoice 0099826 for Pickering Firm regarding 007 MS 463 Geometric Improvements Project **-Exhibit I**
 - J. Authorize and Approve Invoice 0099826 for Pickering Firm regarding 010 MS 463 Madison Avenue Widening Phase I Project **-Exhibit J**
 - K. Authorize and Approve Invoice 0099826 for Pickering Firm regarding 011 MS 463 Madison Avenue Widening Phase II Project **-Exhibit K**
 - L. Authorize and Approve Pay Application #2 Final to Hemphill Construction Company, Inc. regarding AIP Project 3-28-0046-039-2026 Expand Terminal Apron at Bruce Campbell Field **-Exhibit L**
 - M. Authorize and Approve Request for Extension Letter to USDA NRCS regarding approved NR254423XXXXC036 Cold Creek Hollow project **-Exhibit M**
 - N. Authorize and Approve Gotta Go Site Services Rental Agreement #351026 for Scarecrow Festival October 26, 2026 **-Exhibit N**
 - O. Authorize and Approve Mayor to sign Full Maintenance Release to APAC-MS, Inc. regarding completion of STP-6940-00(002)LPA/109856/701000 Rice Road Overlay Project **-Exhibit O**
 - P. Authorize and Approve Mayor to sign Full Maintenance Release to Wildstone Construction Services, LLC regarding completion of STP-0047-00(043)LPA/109433/701000 Strawberry Patch Park Sidewalk Project **-Exhibit P**
 - Q. Adopt Resolution by the Board of Aldermen of The City of Madison Authorizing Submittal of an Application to the Mississippi Outdoor Stewardship Trust Fund (MOSTF) Grant Application **-Exhibit Q**
 - R. Accept Minutes of Planning and Zoning August 10, 2026 Meeting **-Exhibit R**
 - S. Authorize and Approve Professional Services Agreement with Heflin Engineering **-Exhibit S**
 - T. Authorize and Approve Public Works to apply for the Mississippi State Department of Health DWSRF Loan **-Exhibit T**
 - U. Adopt Resolution awarding bid contract to Hemphill Construction regarding 463 Geometric Improvements Project **-Exhibit U**
 - V. Acknowledge Receipt of Quotes Rates for Lease Purchase Equipment and award to Trustmark Bank as lowest bid **-Exhibit V**

Alderman Bowering seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

COMMUNITY DEVELOPMENT

1. Site Plan – Shops at 51(APPROVED)

Community Development Director Kianca Guyton presented the request for a site plan and permission to issue a building permit for the Shops at 51 retail development located at 1132 U.S. Highway 51. Upon recommendation from the Planning and Zoning Commission and Ms. Guyton contingent on working staff notes, Alderman Jarvis made the motion to approve the request for a site plan and permission to issue a building permit for the Shops at 51 retail development contingent on staff notes. Alderman Strain seconded the motion and the vote for approval was unanimous. Mayor Hawkins Butler declared the motion carried.

2. Elevations – GoShine West Car Wash(ADDED) (APPROVED)

Mayor Hawkins Butler recognized Bridgeforth Rutledge and his request for approval of the elevations for GoShine West Car Wash located at 251 New Mannsdale Road. Mr. Bridgeforth stated he was ready to start the project. Alderman Strains made the motion to approve the request for the elevations of GoShine West Car Wash contingent on staff notes. Alderman Jarvis seconded the motion and the vote for approval was unanimous. Mayor Hawkins Butler declared the motion carried.

3. Preliminary Plat & Elevations – Medical Office Building, Lots 10 & 11, One Madison Plaza(APPROVED)

Mayor Hawkins Butler presented the request for the approval of the elevations of a Medical Office Building, Lots 10 & 11, at One Madison Plaza. Alderman Hudgins stated that the Lake Castle Home Owner Association nearby were on the same page with owner Samuel Cox. Mr. Cox stated that he would work with the Lake Castle Home Owners Association throughout the process. Alderman Hudgins made the motion to approve the request for a preliminary plat contingent on staff notes to include without limitation coordination of a meeting between the City of Madison, Developer and Representatives from the Lake Castle Home Owners Association to address covenant requirements for a barrier/buffer and landscaping and additionally no building permit will be issued by the City until the remaining questions are resolved. Alderman Strain seconded the motion and the vote for approval was unanimous. Mayor Hawkins Butler declared the motion carried.

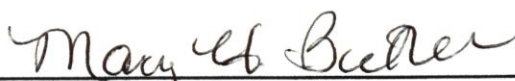
PUBLIC HEARING – CITY OF MADISON WATER FACILITIES PLAN

Mayor Hawkins Butler opened the public hearing regarding the proposed Water Facilities Plan. Mayor Hawkins Butler recognized Director of Public Service Derrick Layton to present. Mr. Layton stated that the plan had been noticed, advertised and published for viewing for the public. Mayor Hawkins Butler asked if there was anyone present who wished to comment or ask questions. There were none and the Public Hearing was declared closed.

CITY OF MADISON WATER FACILITIES PLAN

A motion was made by Alderman Jarvis to approve the afore mentioned City of Madison Water Facilities Plan as presented. Alderman Tatum seconded the motion, and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Strain made the motion which was seconded by Alderman Peeler and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried and the meeting was adjourned.



Mary Hawkins Butler, Mayor

Attest:



J. Nathan Hanson, City Clerk

