

**MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

May 19, 2026

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, May 19, 2026, at 6:00 p.m. in the Boardroom of City Hall at 120 Montgomery Street. The attendance in the Boardroom was as follows:

PRESENT

Mayor - Mary Hawkins Butler

Aldermen – Sandra Strain, Tawanna Tatum, Pat Peeler, Janie Jarvis, Paul Tankersley, Mike Hudgins, and Guy Bowering

ABSENT

None

Also present in the board room were City Attorney Chelsea Brannon, Environment & Design Consultant Alan Hoops, Director of Public Service Derrick Layton, Chief of Police Gene Waldrop and City Clerk/Director of Finance & Administration Nathan Hanson.

Mayor Hawkins Butler called the meeting to order and welcomed everyone. Following a Prayer led by Nathan Hanson and the Pledge of Allegiance led by Janie Jarvis, the meeting proceeded as follows:

SPECIAL RECOGNITION

Mayor Hawkins Butler recognized Chief of Police Gene Waldrop and Police Officer Jose Valle who had been named Officer of the Year. Mayor Hawkins Butler thanked Officer Valle for all that he does for the city. Police Chief Waldrop stated all of the list of accomplishments of Officer Valle and stated it was a well-deserved award. Mayor Hawkins Butler presented Officer Valle with a certificate and thanked him for his service.

Mayor Hawkins Butler recognized students and teachers of the Madison Middle School Robotics team and thanked them for representing Madison in their recent travel to nationals. Mayor Hawkins Butler stated how proud she was of all their hard work and presented them with certificates.

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, Mayor Hawkins Butler asked if there were any items which needed to be removed for discussion. There were no items removed and with no further discussion, Alderman Jarvis made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

A. Accept Meeting Minutes and Notices: -Exhibit A

1. Minutes of Second Regular Board Meeting – May 5, 2026

B. Approve Claims Docket -Exhibit B

1. Computer Checks

Checks: 17820-18028 EFTs: N/A

2. Manual Checks

Checks: 17806-17819

3. Payroll Checks

Checks/Disbursements: 3026-3042 EFTs: 44287-44533

C. Accept the following departmental changes/documents per terms of the

Status/Payroll Change Report on file in the Office of the City Clerk: **-Exhibit C**

1. Authorize to Hire Deshawn T. Bush as Full-Time Police Department Police Officer effective June 1, 2026

2. Authorize to Hire William G. Morell as Full-Time Police Department Police Officer effective June 1, 2026
 3. Authorize Transfer of Laborer Nathaniel Sims from Street Department to Water Department effective May 6, 2026
 4. Authorize to Hire Wyatt M. Gibbons as Seasonal Part-Time Parks Department Grounds Crew effective May 20, 2026
- D.** Accept the following monthly departmental reports: **-Exhibit D**
 1. Administration & Finance – Petty Cash Report
 2. Administration & Finance – Privilege License Report – April 2026
 3. Fire Department – April 2026
 - E.** Ratify acceptance of Keep America Beautiful Grant Award **-Exhibit E**
 - F.** Authorize and Approve \$2,500.00 Federal Drug Assets Fund usage for Police Department **-Exhibit F**
 - G.** Authorize and Approve Police Department to purchase one (1) Lab Light Analyzer as sole source item from Orange Photonics **-Exhibit G**
 - H.** Authorize and Approve Agreement for Operation and Maintenance between City of Madison and Federal Aviation Administration for Automated Weather Observation System (AWOS) broadcasting hardware at Bruce Campbell Field **-Exhibit H**
 - I.** Adopt Resolution to approve Change Order # 3 with Hemphill Construction for Project 72-2-CW-5.5 Tisdale Pump Station & Force Main **-Exhibit I**
 - J.** Authorize and Approve Police Department to renew Power DMS software training program from September 6, 2026 – September 5, 2027 and to obtain all appropriate signatures **-Exhibit J**
 - K.** Authorize and Approve Police Department to remove two (2) Vehicles in attached memorandum from inventory as no longer serviceable and to be sold at auction – **Exhibit K**
 - L.** Acknowledge Receipt of SA #1 for Rice Road Overlay Project No. STP-6940-00(002LPA/109856-70100 **-Exhibit L**
 - M.** Authorize and Approve LPA-001 & LPA-002 for Rice Road Overlay Project No. STP-6940-00(002LPA/109856-70100 **-Exhibit M**
 - N.** Acknowledge Receipt of CMPDD Letter of Commitment of Federal Surface Transportation Block Grant Funds for Highland Colony Parkway Overlay **-Exhibit N**
 - O.** Authorize and Approve of City Clerk to sign Mississippi Department of Finance and Administration Travel Card packet **-Exhibit O**
 - P.** Authorize and Approve Emergency contract in connection with Cotton Hill Well Pump Pull **-Exhibit P**
 - Q.** Accept Monthly Project Status Report for Project No. STP-6947-00(003) LPA/109855-701000 MS 463 Geometric Improvements **-Exhibit Q**
 - R.** Accept Monthly Project Status Report for Project No. STP-6942-00(002) LPA/110054-801000 Madison Avenue Widening **-Exhibit R**
 - S.** Authorize and Approve Memorandum of Understanding between City of Madison and Steve Chishlom LLC regarding bailing hay on city property **-Exhibit S**
 - T.** Authorize and Approve Emergency Repairs in Northbay Subdivision **-Exhibit T**
 - U.** Authorize and Approve ACE Consulting and Design for Independent Fee Estimate for AIP Project No. 3-28-0046-0xx-2026 IFE Rehabilitate Runway 17-35 Improve Runway Safety Area and Remove Connector Taxiway **-Exhibit U**
 - V.** Approve Minutes of Planning and Zoning Commission Meeting held on May 11, 2026 **-Exhibit V**
 - W.** Authorize and Approve Pay Application #9 to Hemphill Construction Company for Project 72-2-CW-5.5 Tisdal Pump Station & Force Main **-Exhibit W**
 - X.** Ratify acceptance of Keep America Beautiful Blue/Gold Star Memorial Grant Award **-Exhibit X**
 - Y.** Authorize and Approve Addendum #1 for AIP Project No. 3-28-0046-040-2026 SMIFA-0046-0226 Runway Rehabilitation at Bruce Campell Field **-Exhibit Y**
 - Z.** Authorize Execution of Professional Services agreement with Scoggins Pump Repair subject to City Attorney review **-Exhibit Z**
 - AA.** Adopt Resolution Recognizing the Outstanding Work of the City of Madison Public Works Department **-Exhibit AA**
 - BB.** Acknowledge receipt of quotes and award quote to Sound & Communications for Art Center stage curtains **-Exhibit BB**
 - DD.** Authorize and Approve Bulldog Construction Company to perform Tidewater Subdivision Drainage Ditch Improvements through term bid **-Exhibit DD**

- EE. Adopt Resolution of the Mayor and Board of Aldermen of the City of Madison, Mississippi for the 2026 Safe Streets for All Grant Application and Madison Avenue at Main Intersection Supplemental Safety Action Plan -**Exhibit EE**
- FF. Authorize and Approve Retirement of Leigha Nix from Art Center Board effective May 20, 2026 and Appointment of Bradley Davis to Art Center Board effect May 20, 2026 -**Exhibit FF**

Alderman Bowering seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried

COMMUNITY DEVELOPMENT

1. Architectural Approval – Center for Contemporary Dentistry – Expansion (APPROVED)

Environment & Design Consultant Alan Hoops presented the request for architectural approval and permission to issue a building permit for Center for Contemporary Dentistry expansion. Upon recommendation of approval from the Planning and Zoning Commission and Mr. Hoops, Alderman Tatum made the motion to approve the architectural approval and permission to issue a building permit for Center for Contemporary Dentistry expansion. Alderman Peeler seconded the motion and the vote for approval was unanimous. Mayor Hawkins Butler declared the motion carried.

2. Preliminary Plat – Main Street Commercial (The Lady May Restaurant Site) (APPROVED)

Environment & Design Consultant Alan Hoops presented the request for approval of the preliminary plat for Main Street Commercial, The Lady May Restaurant site, 2051 Main Street. Upon recommendation of approval from the Planning and Zoning Commission and Mr. Hoops, Alderman Strain made the motion to approve the preliminary plat for Main Street Commercial, The Lady May Restaurant site, 2051 Main Street. Alderman Tatum seconded the motion and the vote for approval was unanimous. Mayor Hawkins Butler declared the motion carried.

3. Site Plan – One Madison Plaza, Lot 10 and Lot 11, Medical Office Building (APPROVED)

Environment & Design Consultant Alan Hoops presented the request for approval of the site plan for One Madison Plaza, Lot 10 and Lot 11, Medical Office Building, lots north of 124 One Madison Plaza. Upon recommendation of approval from the Planning and Zoning Commission and Mr. Hoops, Alderman Jarvis made the motion to approve the site plan for One Madison Plaza, Lot 10 and Lot 11, Medical Office Building, lots north of 124 One Madison Plaza. Alderman Bowering seconded the motion and the vote for approval was unanimous. Mayor Hawkins Butler declared the motion carried.

4. Site Plan – Co-Working Collective (APPROVED)

Environment & Design Consultant Alan Hoops presented the request for approval of the site plan for Co-Working Collective, 741 U.S. Highway 51. Upon recommendation of approval from the Planning and Zoning Commission and Mr. Hoops, Alderman Strain made the motion to approve the site plan for Co-Working Collective, 741 U.S. Highway 51. Alderman Peeler seconded the motion and the vote for approval was unanimous. Mayor Hawkins Butler declared the motion carried.

5. Preliminary Plat – Iron Row (APPROVED)

Environment & Design Consultant Alan Hoops presented the request for approval of the preliminary plat for Iron Row, West of Take 5 Oil Change and GoShine Car Wash. Upon recommendation of approval from the Planning and Zoning Commission and Mr. Hoops, Alderman Tatum made the motion to approve the preliminary plat for Iron Row, West of Take 5 Oil Change and GoShine Car Wash. Alderman Jarvis seconded the motion and the vote for approval was unanimous. Mayor Hawkins Butler declared the motion carried.

6. Variance – Iron Row Subdivision, Lot 8 (APPROVED)

Environment & Design Consultant Alan Hoops presented the request for a variance to the minimum lot size from thirty-thousand (30,000) square feet to twenty-five (25,000) square feet for Iron Row Subdivision, Lot 8, located west of Take 5 Oil Change and GoShine Car Wash. Upon recommendation of approval from the Planning and Zoning Commission and Mr. Hoops, Alderman Strain made the motion to approve the variance to the minimum lot size from thirty-thousand (30,000) square feet to twenty-five (25,000) square feet for Iron Row Subdivision, Lot 8, located west of Take 5 Oil Change and GoShine Car Wash. Alderman Bowering seconded the motion and the vote for approval was unanimous. Mayor Hawkins Butler declared the motion carried.

7. Variance – Iron Row Subdivision, Lot 8 (APPROVED)

Environment & Design Consultant Alan Hoops presented the request for a variance to the minimum lot width from two hundred (200) feet to one hundred twenty-five (125) feet for Iron Row Subdivision, Lot 8, located west of Take 5 Oil Change and GoShine Car Wash. Upon recommendation of approval from the Planning and Zoning Commission and Mr. Hoops, Alderman Jarvis made the motion to approve the variance to the minimum lot width from two-hundred (200) feet to one-hundred-twenty-five (125) feet for Iron Row Subdivision, Lot 8, located west of Take 5 Oil Change and GoShine Car Wash. Alderman Tatum seconded the motion and the vote for approval was unanimous. Mayor Hawkins Butler declared the motion carried.

8. Variance – Encore (APPROVED)

Environment & Design Consultant Alan Hoops presented the request for a variance to the rear yard setback from fifty (50) feet to twenty-five (25) feet for Encore Dance Studio, located west of Take 5 Oil Change and GoShine Car Wash. Upon recommendation of approval from the Planning and Zoning Commission and Mr. Hoops, Alderman Strain made the motion to approve the variance to the rear yard setback from fifty (50) feet to twenty-five (25) feet for Encore Dance Studio, located west of Take 5 Oil Change and GoShine Car Wash. Alderman Tatum seconded the motion and the vote for approval was unanimous. Mayor Hawkins Butler declared the motion carried.

9. Site Plan – Encore Dance Studio (APPROVED)

Environment & Design Consultant Alan Hoops presented the request for site plan approval for Encore Dance Studio, located west of Take 5 Oil Change and GoShine Car Wash. Upon recommendation of approval from the Planning and Zoning Commission and Mr. Hoops, Alderman Bowering made the motion to approve the request for site plan approval for Encore Dance Studio, located west of Take 5 Oil Change and GoShine Car Wash. Alderman Peeler seconded the motion and the vote for approval was unanimous. Mayor Hawkins Butler declared the motion carried.

10. Site Plan – Main Street Buildings (APPROVED)

Environment & Design Consultant Alan Hoops presented the request for site plan approval for Main Street Buildings, located on Main Street. Upon recommendation of approval from the Planning and Zoning Commission and Mr. Hoops contingent on staff notes, Alderman Jarvis made the motion to approve the request for site plan approval for Main Street Buildings, located on Main Street contingent on staff notes. Alderman Strain seconded the motion and the vote for approval was unanimous. Mayor Hawkins Butler declared the motion carried.

CLOSED SESSION

Mayor Hawkins Butler requested a motion to enter Closed Session to discuss matters of potential litigation. Alderman Strain moved to go into Closed Session for the purpose of discussing matters of potential litigation. Alderman Jarvis seconded the motion, and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried and asked that the room be vacated.

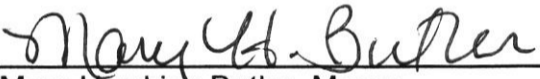
EXECUTIVE SESSION

Mayor Hawkins Butler requested a motion to enter Executive Session to discuss matters of potential litigation. Alderman Strain moved to go into Closed Session for the purpose of discussing matters of potential litigation. Alderman Jarvis seconded the motion, and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried and asked that the room be vacated.

Upon conclusion of discussion, Mayor Hawkins Butler asked for a motion to end the Executive Session. Alderman Strain made the motion to end the Executive Session. Alderman Bowering seconded the motion, and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

Mayor Hawkins Butler requested a motion to adopt an Ordinance of the Mayor and Board of Alderman of the City of Madison, Mississippi Approving and Granting a Reasonable Accommodation under the Fair Housing Act and Americans with Disabilities Act to allow Baptist Homes, Inc. to provide supervised living services in a home in R-1 Residential Zoning and to authorize execution of a Settlement and Release Agreement, with approval subject to the receipt of all documents required to be produced to the City, including without limitation, an Affidavit Stating that each Resident of 405 Drayton Place meets the definition of disabled under the FHA and ADA. Alderman Jarvis made the motion to adopt the ordinance as presented. Alderman Peeler seconded the motion, and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Strain made the motion which was seconded by Alderman Peeler and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried and the meeting was adjourned.



Mary Hawkins Butler, Mayor

Attest:



J. Nathan Hanson, City Clerk

