

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE  
MAYOR AND BOARD OF ALDERMEN OF THE  
CITY OF MADISON, MISSISSIPPI**

**December 3, 2024**

**STATE OF MISSISSIPPI  
COUNTY OF MADISON**

**INTRODUCTION AND ATTENDANCE**

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, December 3, 2024 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Pro Tempore Guy Bowering, Aldermen Sandra Strain, Tawanna Tatum, Patricia Peeler, Janie Jarvis, Paul Tankersley, and Mike Hudgins, City Attorney Chelsea Brannon, City Clerk/Director of Finance and Administration Susan Crandall. Mayor Mary Hawkins Butler was also present by telephone.

Mayor Pro Tempore Bowering called the meeting to order. Alderman Tankersley offered a Prayer and the Pledge of Allegiance was led by Alderman Tatum. After welcoming members of the Mayor's Youth Council--Whitney Davis, Dottie Dowe, Bennett Duncan, Taylor Easley, Sachh Kirk, and Max Sanders, Mayor Pro Tempore Bowering proceeded with the meeting as follows:

**ADMINISTRATION – CONSENT AGENDA – APPROVED**

Concerning the Consent Agenda, Mayor Pro Tempore Bowering asked if there were any items which needed to be removed for discussion. There were no items removed and with no further discussion, Alderman Jarvis made the motion to approve the Consent Agenda as follows:


**CONSENT AGENDA**

- A. Accept Meeting Minutes and Notices:**
  - 1. Minutes of Second Regular Board Meeting – November 19, 2024
  - 2. Minutes of Special Called Board Meeting – November 22, 2024
- B. Approve Claims Docket – **Exhibit A****
  - 1. Computer Checks  
Checks: 11901-12058
  - 2. Manual Checks/EFTs  
Checks: none
  - 3. Payroll Checks  
Checks: 2233-2243; EFTs: 34287-34550 – November 29, 2024  
Disbursement Checks: 2244-2252 – November 29, 2024
- C. Accept the following monthly departmental reports: - **Exhibit B****
  - 1. Administration & Finance – Financials through October 2024
  - 2. Fire Department – October 2024
- D. Approval of and authorization for Mayor to execute Senate Bill 2468 funding documents as required by the MS Department of Finance and Administration - **Exhibit C****
- E. Adopt the following Resolutions Adjudicating Cost of Cleaning Certain Real Property: - **Exhibit D****
  - 1. Lot 16, Ash Tree Lane, Parcel 072C-05D-093/00.00
  - 2. Lot 39, Ash Tree Lane, Parcel 072C-05D-093/00.00
- F. Approve Police Department Training and Travel Calendar for the period of December 2024 through July 2025 – **Exhibit E****
- G. Authorization for Police Department to renew and execute annual agreement with Magnet Forensics for license renewal for GrayKey – **Exhibit F****
- H. Authorization for Police Department to post Notice of Sale of Abandoned Property and proceed with sale of vehicle after expiration of Notice – **Exhibit G****
- I. Authorization for Police Department to renew annual software maintenance agreement with PTS Solutions, Inc for the period of January 1, 2025 through January 1, 2026 – **Exhibit H****

- J. Approve Federal Aviation Administration (FAA) grant request for design of the runway rehabilitation project for the Bruce Campbell Field Airport – **Exhibit I**
- K. Authorization to Execute Amendment 1 to the Contract with Pickering Engineering for the Tisdale Pump Station and Force Main Project – **Exhibit J**
- L. Authorization to Execute Amendment 2 to the Contract with Pickering Engineering for the City Center Water, Sewer and Drainage Improvements Project – **Exhibit K**
- M. Accept quotes and award to Hackett Sales, as lowest and best quote for the purchase of one (1) 2011 Ford F750, VIN 17708 Chipper Truck – **Exhibit L**
- N. Approve Mid-State Construction of Mississippi, LLC Pay Application No. 2 for the Liberty Park Renovations Project – **Exhibit M**
- O. Approve the City of Madison Flood Damage Prevention Ordinance effective December 2024 – **Exhibit N**
- P. Adopt the “Flood Insurance Study (FIS) for Madison County, Mississippi and Incorporated Areas” dated January 17, 2025, with the accompanying Flood Insurance Rate Map(s) (FIRM) (multiple panel) Index No. 28089CIND0A and other supporting data, along with Digital Flood Insurance Rate Maps (DFIRM) by reference – **Exhibit O**
- Q. Adoption of An Ordinance by the Mayor and Board of Aldermen of the City of Madison Adopting the 2021 Edition of the International Property Maintenance Code and for Related Purposes – **Exhibit P**
- R. Adopt Resolution Authorizing the City to Undertake Action Pursuant to Miss. Code Ann. 17-3-1 in Connection with the Montgomery House and Madison Station Botanic Gardens and for Related Purposes – **Exhibit Q**
- S. Adopt Resolution Approving Change Order Number 9 for the Madison City Hall Renovation and Rehabilitation Project and for Related Purposes – **Exhibit R**
- T. Approve Granicus 3-year software proposal to be used by Building and Permits, Rental, Code Enforcement, and Community Development – **Exhibit S**
- U. Authorize submission of request for Federal Aviation Administration (FAA) Strategic Multi-Modal Investments Fund (SMIF) grant for expanding the main apron at the Madison Airport to include a maximum 10% match/contribution of the total amount from the City – **Exhibit T**
- V. Approve an additional \$40,000.00 to be used as needed on immediate repair and repaving of Calumet Drive – **Exhibit U**
- W. Acknowledge receipt of the CNN Grant and authorize the Mayor to sign all associated documents for acceptance – **Exhibit V**

Alderman Strain seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried.

With no further business for discussion, Mayor Pro Tempore Bowering asked for a motion to declare the meeting adjourned. Alderman Hudgins made the motion, seconded by Alderman Strain, and unanimously approved by all Aldermen. Mayor Pro Tempore Bowering declared the motion carried and the meeting was adjourned.

  
 Guy S. Bowering, Mayor Pro Tempore

Attest:

  
 Susan B. Crandall, City Clerk

