

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

November 5, 2024

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, November 5, 2024 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in in the Courtroom were Mayor Pro Tempore Guy Bowering, Aldermen Sandra Strain, Tawanna Tatum, Patricia Peeler, Janie Jarvis, Paul Tankersley, and Mike Hudgins, City Attorney Chelsea Brannon, City Clerk/Director of Finance and Administration Susan Crandall. Mayor Mary Hawkins Butler was absent.

Mayor Pro Tempore Bowering called the meeting to order. Alderman Tankersley offered a Prayer for the meeting and the Pledge of Allegiance was led by Boy Scout James Parmley of Troop 15, Madison United Methodist Church who was attended the meeting in partial fulfillment of requirements to earn his Citizenship Badge.

A motion was made by Alderman Tankersley to amend the agenda to include an additional discussion item concerning approval of a fence height variance from 6 feet to 8 feet. Alderman Strain seconded the motion to add this item and the vote was unanimous in favor of approval and Mayor Pro Tempore Bowering declared the motion carried.

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, Mayor Pro Tempore Bowering asked if there were any items which needed to be removed for discussion. There were no items removed and with no further discussion, Alderman Jarvis made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes and Notices:**
 - 1. Minutes of Second Regular Board Meeting – October 15, 2024
 - 2. Minutes of Special Called Board Meeting – October 28, 2024
- B. Approve Claims Docket – Exhibit A**
 - 1. Computer Checks
Checks: 11513-11732
 - 2. Manual Checks/EFTs
Checks: 11506-11512
 - 3. Payroll Checks
Checks: 2171-2180; EFTs: 33515-33767 – October 18, 2024
Disbursement Checks: 2181-2188 – October 18, 2024
Checks: 2189-2192; EFTs: 33768-33776 – October 31, 2024
Disbursement EFTs: 33777-33781 (October 2024)
Checks: 2193-2203; EFTs: 33782-34033 – November 1, 2024
Disbursement Checks: 2204-2214
- C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - Exhibit B**
 - 1. Authorization to hire Michael Springer to the position of full-time Fire Fighter effective November 6, 2024
 - 2. Authorization to rescind offer of employment in Street Department due to no show effective October 17, 2024
 - 3. Authorization to hire Justice McCartha as full-time Police Officer effective November 6, 2024

- D. Accept the following Proofs of Publication (*Madison County Journal*): - **Exhibit C**
1. City of Madison – Garbage Collection Fund Statement
 2. Advertisement for Bids – Erosion Control Project Twin Oaks Drive
 3. Advertisement for Bids – Erosion Control Project Deerfield Drive
 4. Resolution Fixing the Ad Valorem Tax Levies
 5. Advertisement for Bids – Concrete Services Term Bid
 6. Advertisement for Bids – Forestry Services Term Bid
 7. Advertisement for Bids – In Place Asphalt and Cold Milling Term Bid
 8. Advertisement for Bids – Labor and Equipment Rental Term Bid
 9. Advertisement for Bids – Roadway Markings Term Bid
 10. Advertisement for Bids – Polyurethane Foam Services Term Bid
 11. Advertisement for Bids – In Place Asphalt and Cold Milling Term Bid
 12. Public Notice – Height Variance – 1280 Rice Road
 13. Public Notice – Special Exception – 5 Olympic Way
- E. Adopt the following Resolutions Adjudicating Cost of Cleaning Certain Real Property: 1.) 225 Kiowa Drive – **Exhibit D**
- F. Authorize and approve Mayor to activate MPO projects on (1) Rice Road Overlay, and (2) MS 463 Turn Lane – **Exhibit E**
- G. Approval of and authorization to execute Architectural Consulting Services Agreement with JBHM Architects, P.A. – **Exhibit F**
- H. Approve Invoice from Wright Chemical for bulk order of cleaning supplies for lift stations – **Exhibit G**
- I. Approve Invoice from Pioneer Research for emergency clean up supplies from sewer backing up in Summertree Subdivision – **Exhibit H**
- J. Approval of and authorization for Police Department to remove High Band Radios from Police Inventory – **Exhibit I**
- K. Authorization for the placement of a Temporary Storage Unit at 113 Fieldcrest Place from October 15, 2024 – December 16, 2024 – **Exhibit J**
- L. Accept and confirm release of letter of credit for site improvements at 961, 967, 965, and 971 Madison Avenue Properties – **Exhibit K**
- M. Approval of and authorization for Police Department to remove items from inventory as outlined – **Exhibit L**
- N. Authorize and approve new CSpire Internet Service under State Contract 5000, for fiber to be run to Strawberry Patch Park and Liberty Park – **Exhibit M**
- O. Authorize and approve invoice for Pickering Project No. 26637.00 New Traffic Signal and Geometric Improvements on Highland Colony Parkway at Lake Castle Drive
- **Exhibit N**
- P. Authorize and approve invoice for Pickering Project No. 26636.00 New Traffic Signal on Highland Colony Parkway at Madison Central Drive – **Exhibit O**
- Q. Authorize and approve Mayor to sign Treasury Management Services Agreement with Origin Bank – **Exhibit P**
- R. Authorize and approve Lieutenant Ryan Wigley to attend the FBI National Academy in Quantico, Virginia from January 5, 2025 – March 13, 2025 – **Exhibit Q**
- S. Authorize and approve to create a school zone for the area of Rice Road at Madison Avenue from north of the intersection to below the bus entry/exit road – **Exhibit R**
- T. Authorize and approve Police Department to sign and submit annual Department of Justice Annual Equitable Sharing Fund report – **Exhibit S**
- U. Authorize and approve Police Department to purchase replacement microwave dish communication system from Motorola Solutions – **Exhibit T**
- V. Authorize and approve Police Department to remove (1) Panasonic Toughbook (Property #9445) from inventory – **Exhibit U**
- W. Authorize and approve annual renewal of Police Department software programs from Cellebrite – **Exhibit V**
- X. Authorize and approve Police Department to purchase (6) ballistic helmets from Botach as lowest quote – **Exhibit W**
- Y. Authorize and approve Police Department to purchase training simunition from Southern Connection as lowest quote – **Exhibit X**
- Z. Authorize and approve Police Department to purchase annual ammunitions from Pinnacle Precision under State Contract 8200073934 – **Exhibit Y**

- AA.** Authorize and approve Police Department to purchase annual ammunitions from Precision Delta under State Contract 8200073861 – **Exhibit Z**
- BB.** Authorize and approve Police Department to purchase annual ammunitions from Gulf States Distributors under State Contract 8200073876 – **Exhibit AA**
- CC.** Authorize and approve Police Department to purchase replacement ballistic plates from Southern Connection under State Contract 8200071335 – **Exhibit BB**
- DD.** Authorize and approve Police Department to purchase (2) ballistic shields from Baker Ballistics as sole source vendor – **Exhibit CC**
- EE.** Authorize and approve Police Department to post the attached vehicle for 90 days as abandoned property – **Exhibit DD**
- FF.** Authorize and approve Police Department to take (1) forfeited White 2020 Dodge Ram (VIN 1C6SRFH truck to auction – **Exhibit EE**
- GG.** Authorize and approve dining contract with Georgia Blue for Business Network event November 19,2024 – **Exhibit FF**
- HH.** Amend address for previously approved conditional use for Venetian Nail and Spa to 220 Village Oak Boulevard, The Village at Madison, Space 1 – **Exhibit GG**
- II.** Authorize approval of Hemphill Construction Payment Application 8 (Final) on the Madison Airport North Apron repaving project – **Exhibit HH**
- JJ.** Approve paving repair of Madison Avenue where water lines were repaired – vendor is AdCamp and awarded under term bids – **Exhibit II**
- KK.** Approval for Public Works to establish, hire, and equip two work crews for the purpose of picking up limbs & debris. In coordination with this, approval to provide appropriate cancellation notice to Waste Management of their limbs & debris removal contract – **Exhibit JJ**
- LL.** Approve addition of approximately \$55,000.00 for Rice Road paving repairs under term bid with AdCamp – **Exhibit KK**
- MM.** Approval of and authorization to execute Amendment to Tower Attachment Lease Agreement between the City of Madison and Telepak, Inc. – **Exhibit LL**
- NN.** Adopt Resolution Awarding the Bid and Contract to DDD Construction for Deerfield Drive (Hearn Creek Site) – **Exhibit MM**
- OO.** Adopt Resolution Awarding the Bid and Contract to DDD Construction for Twin Oaks Drive (Brashear Creek Site) – **Exhibit NN**
- PP.** Accept Term Bids and Authorize Award to the Lowest and Best Bidder(s) – **Exhibit OO**
- QQ.** Authorization to Advertise and Provide Legal Notice for the City of Madison Hoy Road Water Well Project
- RR.** Authorization to execute contracts with Hemphill Construction to proceed on City Centre Water, Sewer, and Drainage Improvements – **Exhibit PP**
- SS.** Authorization to execute contracts with Hemphill Construction to proceed on Tisdale Pump Station and Force Main – **Exhibit QQ**
- TT.** Authorization to execute engineering services contract with McMaster Engineering to design required mitigation and repairs to the creek behind Reserve Crossing to protect our sewer main – **Exhibit RR**

Alderman Tatum seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried.

PUBLIC HEARINGS FOR CLEANING OF PRIVATE PROPERTIES

Mayor Pro Tempore Bowering declared the Public Hearings opened for discussion and Code Enforcement Officer Steve Greenough updated the Board regarding the condition of the following properties. Cleaning Resolutions are attached as **Exhibit SS**.

Lots 26 and 27, Wind Dance, Phase II – Resolution Adopted

The property owner nor anyone else from the public was present to address this matter. A motion was made by Alderman Peeler to adopt a Cleaning Resolution for both lots. Alderman Tatum seconded the motion and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried.

Lots 24 and 25, Wind Dance Phase II – Resolution Adopted

Ms. Tracy Williams, owner of these two lots was present at the meeting and stated that she will maintain the properties from this point forward. Alderman Strain made a motion to adopt a Cleaning Resolution to authorize the City to proceed with cleaning should the owner not do so. Alderman Jarvis seconded the motion and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried.

Lot 14, Wind Dance, Phase 1-A – Resolution Adopted

The property owner nor anyone else from the public was present to address this matter. A motion was made by Alderman Tankersley to adopt a Cleaning Resolution. Alderman Tatum seconded the motion and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried.

138 Sunflower Road, Resolution Adopted

The property owner nor anyone else from the public was present to address this matter. A motion was made by Alderman Jarvis to adopt a Cleaning Resolution. Alderman Tatum seconded the motion and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried.

344 Mockingbird Lane – No Action Taken

Code Enforcement Officer Steve Greenough stated that he had spoken to the rental company who over sees this property and they will maintain it going forward. No action was taken regarding this matter.

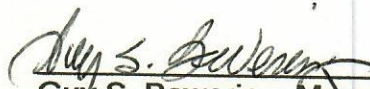
1040 Victoria Square – Resolution Adopted

The property owner nor anyone else from the public was present to address this matter. A motion was made by Alderman Strain to adopt a Cleaning Resolution. Alderman Jarvis seconded the motion and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried.

Addition of Discussion Item – Fence Height Variance

Alderman Hudgins made the motion to grant approval of the variance contingent upon both fences not exceeding 8 feet, and matching in height any existing 8-foot fence directly behind it. The motion was seconded by Alderman Jarvis and unanimously approved by all Alderman. Mayor Pro Tempore Bowering declared the motion carried.

With no further business for discussion, Mayor Pro Tempore Bowering asked for a motion to declare the meeting adjourned. Alderman Strain made the motion, seconded by Alderman Jarvis, and unanimously approved by all Aldermen. Mayor Pro Tempore Bowering declared the motion carried and the meeting was adjourned.



Guy S. Bowering, Mayor Pro Tempore

Attest:



Susan B. Crandall, City Clerk

